



**ELITE ACADEMY COMPLIANCE ASSISTANCE PROGRAM
CHECKLIST FOR REQUIREMENTS FOR REGISTRATION AS AN
INDIVIDUAL PRIVATE SECURITY SERVICE PROVIDER**

Please run through the checklist below and indicate appropriately whether you have submitted all the information required as indicated.

S/No.	Requirements	Tick as appropriate	
		Yes	No
1.	<ul style="list-style-type: none"> • Copy of ID/ Passport • Must be over eighteen years of age • Must be a citizen of Kenya or a person who is ordinarily resident in Kenya • Must hold at least a primary school certificate • Has attended training in security matters in an institution accredited by the Authority • Has no criminal record • Must be of sound mind • Six months' bank statements 		
2.	Application Form PSR 7		
	<ul style="list-style-type: none"> • Personal Details 		
	<ul style="list-style-type: none"> • Place of Residence details 		
	<ul style="list-style-type: none"> • Family details 		
	<ul style="list-style-type: none"> • Marital Status 		
	<ul style="list-style-type: none"> • A copy of complete list of children 		
	<ul style="list-style-type: none"> • Copy of full list with Personal Referees 		
	<ul style="list-style-type: none"> • A copy of full list of academic qualification and certificate for each award 		
	<ul style="list-style-type: none"> • Private Security Training 		
	<ul style="list-style-type: none"> • Employment history 		
	<ul style="list-style-type: none"> • Copy of NSSF, NHIF & KRA PIN 		
	<ul style="list-style-type: none"> • Are you a member of any association? 		
	<ul style="list-style-type: none"> • Copy of Membership certificate if any 		
	<ul style="list-style-type: none"> • Do you have any other employment or job? 		
<ul style="list-style-type: none"> • Certificate of good conduct issued by the Directorate of Criminal Investigation 			
<ul style="list-style-type: none"> • Certificate of discharge and certificate of clearance from the service if you have served in any of the disciplined service 			
<ul style="list-style-type: none"> • Certificate of health 			



Headquarters:
Elite Academy Ltd
Wades Court, Bank Street,
Norwich, NR2 4TD
United Kingdom

Nairobi Office
Carrow Training & Deployment Ltd
Hazina Towers 9th Floor PSC Wing
+254777217602, 0777217603
kenya@elite-int.co.uk



	<ul style="list-style-type: none">• 3 passport size photos and one full photo• Fingerprints		
3.	Original proof of payment for the registration fee		

Contact us for any of your private security Regulatory Compliance and Training Needs

Elite Academy
Safety & Security Training
+254777217602/3
Hazina Towers 9th Floor PSC Wing
Utalii Lane
Nairobi
kenya@elite-int.co.uk
www.elite-int.co.uk



Headquarters:
Elite Academy Ltd
Wades Court, Bank Street,
Norwich, NR2 4TD
United Kingdom

Nairobi Office
Carrow Training & Deployment Ltd
Hazina Towers 9th Floor PSC Wing
+254777217602, 0777217603
kenya@elite-int.co.uk